



**Norfolk Federation of WIs**  
Charity No. 227411  
**Federation Annual Meeting**  
**Via Zoom**  
**Tuesday, 18<sup>th</sup> May**  
**2.30 – 4.30pm**

March 2021

Dear Secretary

On behalf of the Board of Trustees, I am pleased to invite members to the 101<sup>st</sup> Federation Annual Meeting for the Norfolk Federation.

As you know, last year we had to cancel FAM and were unfortunately unable to reconvene the meeting. Legally charities must hold an annual meeting, but in 2020 given the situation, the Charity Commission gave charities a dispensation; that dispensation has now expired. As the Constitutional changes allowing us to organise virtual meetings has been passed, we are now in a position to hold FAM – albeit in a new way!

Clearly because of Covid-19 restrictions this cannot be a physical meeting, so for 2021 it will be via Zoom. We appreciate that not all members have access to the internet, but this is our only option in order to comply with legislation; however, if restrictions are lifted as planned under the Government's Roadmap, the Rule of 6 returns allowing members without access to meet in another member's house.

This year's FAM will be a purely business meeting, as there are various legal processes we must undertake:

- Adoption of Standing Orders and Minutes of the 2019 Meeting
- Presentation of The Board of Trustees' Report
- Presentation and Adoption of the Financial Annual Reports for 2019 and 2020

We will, though, be honouring WIs with significant birthdays in 2020 and 2021, "presenting" competition and Rosebowl winners, and hearing about the exciting plans for future events from Sub-Committees.

Every WI is entitled to send a delegate to the meeting, and you can also apply for visitor places. Each WI is initially allocated 5 visitor places, although you can apply for additional places, which will be balloted if over-subscribed. If the Rule of 6 is in force, several members could join with a visitor and so increase the number of members attending! ***There is no charge for delegate or visitor places.***

To apply for places, please complete the enclosed application form and return it to Helen at [admin@norfolkwi.org.uk](mailto:admin@norfolkwi.org.uk) by **Monday, 4<sup>th</sup> May**. The Zoom invitation link will be sent out week commencing 10<sup>th</sup> May.

We look forward to seeing you at our 101<sup>st</sup> Federation Annual Meeting.

Louise Casson  
Federation Secretary