



# WI Web Editor Training

## Thursday 11<sup>th</sup> September 2025

Evelyn Suffield House, Norwich, NR1 3LY

**10:00am - 1:00pm**

**£8**

**Maximum of 2 attendees per WI (as only 1 can log in at a time)**

**Does your WI Website work well for you?**

Learn how to add an additional page and develop it further, add on photos, tables and improving the user experience.

Your WI has its own page on the National Website. See it at <https://norfolk.thewi.org.uk/find-wi>.

***In order to do the training, please check with your MCS Rep that they have updated your WI's record to show that you are a Web Editor and check that you can log on to My WI before the day of the workshop.***

***Email us at [winorfolkdigitalhelp@gmail.com](mailto:winorfolkdigitalhelp@gmail.com) if you have any queries.***

- ❖ ***You will use your My WI username and password for the course***
- ❖ ***Please bring your own laptop or tablet and a charger***

Tickets will be issued from 12<sup>th</sup> August 2025

For ticket availability after allocation date contact the office

WI Web Editor Training Thursday

\_\_\_\_\_  
Name: \_\_\_\_\_  
Telephone \_\_\_\_\_ Email \_\_\_\_\_  
Is disabled access / parking required? \_\_\_\_\_

**If applicable, please supply names and email addresses of additional applicant**

I enclose £ \_\_\_\_\_ for \_\_\_\_\_ place (for this event only 1 additional person)

☐ By cheque made payable to NFWI. On the reverse please write "Webed" and the name of your WI

☐ By BACS: To NFWI Sort Code 08-92-99 Account No. 67360071  
Payments should be referenced with your Surname, WI and "Webed"

☐ Cash

Please email Helen at [admin@norfolkwi.org.uk](mailto:admin@norfolkwi.org.uk) to book or complete the application form and return to the office

Please return to Evelyn Suffield House, 45 All Saints Green, Norwich NR1 3LY **All applications will receive an email confirmation if you require a posted ticket please enclose a SAE**

**Please bring ticket or email confirmation with you**

FOR OFFICE USE ONLY **Please do not staple cheques to this form**

Date received \_\_\_\_\_

Date tickets sent \_\_\_\_\_ By Post ☐ By Email ☐ By Hand

Thursday, 11<sup>th</sup> September 2025

\_\_\_\_\_  
Name Email Address

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