

Your WI's Calendar Year

January



The month when your WI discusses and **votes on the Shortlisted Resolutions**. Send your results to the Federation Office, so they can collate all the WIs' votes and send them to National. The most popular Resolution nationally is selected from the returns – so your vote really does count!

February



The weather can be unpredictable!

Why not hold a **"games evening"** for instance, rather than chance booking a speaker you might have to cancel?

March

The **Federation Annual Meeting** is held in Norwich.



Apply for your tickets – and remember that every WI has a free ticket for their Delegate

April

The month when **subscriptions are paid**.

It might be a good opportunity to hold a **'Members' Evening'** as this can be such a busy meeting



May

Time to hold your **Resolution Meeting, to discuss and vote** on the final Resolution. Remember to invite your Delegate to observe this meeting if she can



Your Treasurer will send **fees and other annual charges** to the Federation

June



The month when the **National Annual Meeting** is held. Invite your Delegate to present her report on the meeting

Your Treasurer is sent her own mailing. This is when you apply for your Independent Financial Examiner (IFE)

July

Time to be thinking of your programme for the following year



Choose speakers, plan outings, ideas for fund-raising etc.

August



Some WIs hold a garden party this month replacing the usual meeting

September



The **Financial Year End is 30th September**.

This is when the Treasurer closes the books, completes the Annual Financial Statement has the books examined

October



Nominations for the **Committee** are invited from members



November

The month of your **Annual Meeting**. It is **recommended** that you **don't book a speaker**. Your WI Adviser is happy to come and conduct this meeting.

The **Annual Returns** need to be **sent to Federation Office** – this is your committee report, the details of the WI Officers and the signed Financial Statement. Please include your Programme (or draft Programme) for the coming year

December

Why not have a **Christmas Party**?



Remember to invite your Adviser!