



WI Web Editor Training

Thursday, 20th April 2023

Evelyn Suffield House, Norwich, NR1 3LY

Basic training 10:30 am - 12:30 pm

Intermediate/Advanced training 1:30 - 3:30 pm

£7.50 per session

- **Basic:** Does your **WI Website** work well for you? Your WI has its own page on the National Website See it at www.thewi.org.uk/become-a-member/structure-of-the-wi/england/norfolk/find-a-wi
- **Intermediate/Advanced:** For WI Web Editors who have successfully completed the basic workshop. If you are able to log-on to your WI's pages and update the Overview data. Learn how to add an additional page and develop it further. More on photos, tables, photo galleries and improving the user experience.

In order to do the training, please check with your MCS Rep that they have updated your MCS record to show that you are a Web Editor

- ❖ ***Please bring your own laptop or tablet and a charger***
- ❖ ***Please bring a packed lunch if staying all day***

Tickets will be allocated from 23rd March 2023

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_____ WI

Name: _____

Address _____

_____ Postcode _____ Telephone _____

Email _____

Is disabled access / parking required? _____

If applicable, please supply names and email addresses of additional applicants on reverse

I enclose £ _____ for: _____ places @ £7.50 for the morning session
_____ places @ £7.50 for the afternoon session

By cheque made payable to NFWI. On the reverse please write "Web Editor" and the name of your WI

By BACS: To NFWI Sort Code 08-92-99 Account No. 65431449
Payments should be referenced with your Surname, WI and "WebEd"

Please return to Evelyn Suffield House, 45 All Saints Green, Norwich NR1 3LY **with a SAE if you require a posted ticket.** Other applications will receive an email confirmation only

Please bring ticket or email confirmation with you

FOR OFFICE USE ONLY Please do not staple cheques to this form

Date received _____ Amount _____ P I BACS Cash

Date tickets sent _____ By Post By Email By Hand

Thursday, 20th April 2023

WI

Name

Email Address

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