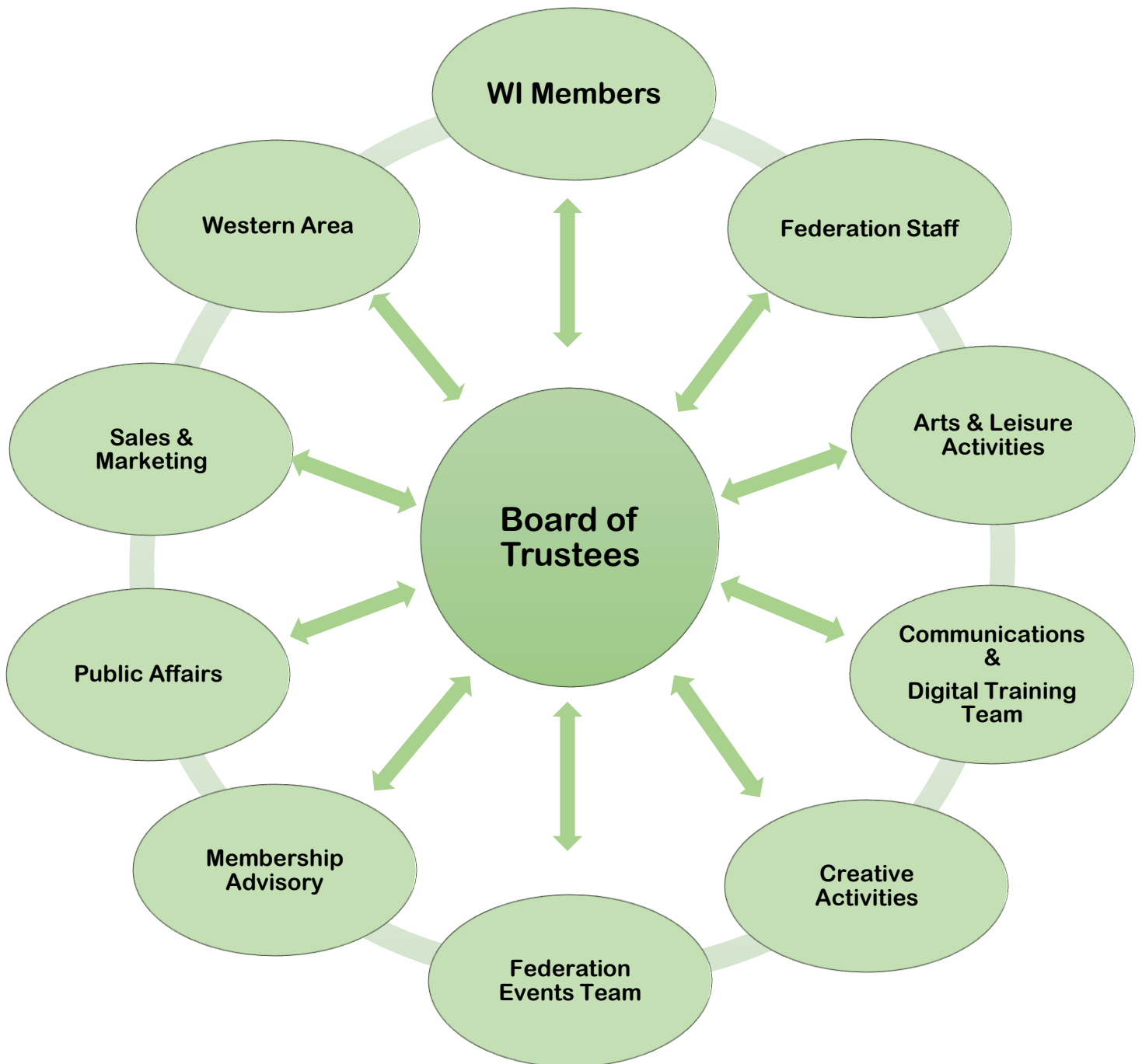




The Structure of the Federation

(How does everything tie in?)



Board of Trustees – working for and with members

- Nominated by members every 2 years: there is an election if there are more than 12 nominations
- 12 Trustees – who elect the Board Officers:
 - Chairman
 - 2 Vice-Chairmen
 - Treasurer
- A Trustee is appointed by the Board to act as Chairman for each Sub-Committee

Staff – working for and with members, and supporting the Trustees

- Federation Secretary
- Finance Officer
- Administrative Assistant

What do the Sub-Committees do?

(Did you know they all have a “colour”?)

Arts & Leisure Activities (Pink)

Previously known as “Leisure Activities”; their remit has been broadened to include “the arts”, (such as music, drama, art appreciation, museum and theatre trips), as well as encouraging members to take part in sporting and leisure activities. They organise demonstrations, lectures, instruction and competitions, and arrange trips and holidays.

Communications (Salmon)

Their role is to connect with members old and new, to reach out to future members and to help the Federation and Sub-Committees to promote the WI in Norfolk. They do this through Norfolk WI News, our website and social media. They assist the team of EDP writers, who contribute weekly articles and occasional “Op-Ed” pieces. Communications works hand-in-glove with the Digital Training Team.

Creative Activities (Yellow)

Originally called “Arts & Crafts”, the Sub-Committee is responsible for providing visual and creative arts activities. Their aim is to promote all aspects of the arts, in the form of demonstrations, exhibitions, competitions, and organising trips to exhibitions and Museums. Creative Activities liaises closely with Arts & Leisure Activities

Digital Training Team (Salmon)

They aim to inspire, enthuse, educate and guide members to develop their digital skills. As part of that remit they organise the bi-monthly digital training courses, and work closely with the Communications Sub-Committee. They can also organise workshop sessions for small groups of WI members where you live. They work hand-in-glove with Communications.

Membership Advisory (Gold)

This Committee is composed of WI Advisers and Assistants, to assist, encourage and advise and help with the smooth running of WIs, and to give help and advice to committees. Advisers run training days in an informal way, visit WIs and attend Annual Meetings, helping with elections if needed. They aim to make sure that WI members know everything that is available to them, to help them get the most from their membership.

Public Affairs (Green)

Their aim is to keep members up-to-date on matters of public concern. One of their most important roles is to guide WIs through the Resolutions, organising information days. They advise, initiate and undertake to follow up on National and County social concern mandates and arrange events on diverse topics and women’s affairs. ACWW comes under their umbrella.

Sales and Marketing (Cream)

They are responsible for sourcing the range of gift items for sale in the Federation Office and at Federation Events. They also ensure that all the stationery requirements of a WI are stocked, including the National WI diary, and the Federation Calendar which they organise.

Federation Events Team (Light Blue)

The Team is responsible for large-scale fundraising events, such as the Celebrity and Literary Lunches, the bi-annual Garden Party, Christmas events and many others. They also run the monthly Nosh & Natter lunches and organise the popular Auditions Days.

Western Area (White)

Because of the diversity of the County, a group of members have established a Committee who organise various events in the far-west of the County. You don’t have to live in that part of Norfolk to attend. The Western Area Committee kindly contribute to the Federation from these events.